

NORTH SHORE - LIJ HEALTH SYSTEM

JOB DESCRIPTION

June 25, 2015

JOB TITLE : ER TRAUMA REGISTRAR, RN
 FTE: 1.0 FTE
 7a-5 pm Flexible 7.5 hours. May require weekends

DEPARTMENT : ER SURGERY-TRAUMA-CRITICAL CARE

REPORTS TO : MANAGER, PROGRAM – TRAUMA

POSITION SUMMARY	Oversees the Trauma Registry Database, including clinical case review, data retrieval and collection, statistics, analysis, and presentation of internal and external data. Collaborates with the Program Manager in identifying and trending quality issues.
RESPONSIBILITIES	<ul style="list-style-type: none"> * 1. Provides concurrent and retrospective patient tracking using data abstraction on all Trauma Registry Candidates. * 2. Identifies all trauma admissions, transfers, and deaths, using clinical identifiers and strict inclusion/exclusion criteria defined by the American College of Surgeons (ACS). * 3. Retrieves trauma data through downloads from trauma data sources. Abstracts clinical information based on guidelines from ACS, including the identification of all injuries, procedures, complications, and outcomes. * 4. Maintains a system for data integrity to ensure the reliability, accuracy, and completeness of the database. * 5. Networks with ACS, National Trauma Data Bank (NTDB) and statewide trauma agencies and organizations. * 6. Collects, reviews, and analyzes trauma data to provide reports of trauma statistics and quality improvement filters, used for: <ul style="list-style-type: none"> • Performance improvement (Trauma Morbidity & Mortality) • Routine volume reporting • Education • Financial analysis • External oversight ie: The Joint Commission, CMS, ACS and DOH * 7. Prepares quarterly, regional, Quality Reports including Trauma - Injury Severity Score (TRISS) Cases, transfers, and death cases, and any indicator screen variances. * 8. Generates Performance Improvement and Patient Safety (PIPS) Forms on cases requiring review; assists in preparing timeliness for Medical Case Reviews. * 9. Performs final retrospective review of specific aspects of care to include scoring and coding. * 10. Participates in meetings applicable to trauma, including hospital, regional, state and training session, as requested. 11. Performs other duties as assigned.

TRAUMA REGISTRAR, RN

	*ADA Essential Functions
REQUIRED EXPERIENCE AND QUALIFICATIONS	<ul style="list-style-type: none">• Bachelors Degree in Nursing, preferred. Masters preferred.• Current license to practice as a Registered Professional Nurse in New York State.• Current BLS, ACLS required. Trauma Nursing Core Course (TNCC) certification required or must obtain within 6 months of acceptance of position.• Minimum of three (3) years Trauma Patient Care Experience in Emergency Department, Critical Care, or Specialty Trauma Patient Floor. Previous trauma registry experience, preferred.• Proficiency in the review and abstraction of clinical patient information from a medical record. Excellent database management skills. Mathematical ability necessary to validate and analyze data.

Department Head Signature

Date

Human Resources Signature

Date

Apply in writing to Janet Milanese RN