

# NORTHWELL HEALTH

## HUNTINGTON

### JOB DESCRIPTION

**JOB TITLE** : SUPERVISOR, NURSE PRACTITIONER  
**DEPARTMENT** : CARDIOLOGY  
POSITION# 10060615 REQ 00341J  
**REPORTS TO** : VICE CHAIRMAN CARDIOLOGY/  
DIRECTOR OF NURSE PRACTITIONERS

<b>POSITION SUMMARY</b>	Schedules, assigns daily duties, and assesses the general performance of the Nurse Practitioners in the department. Performs a variety of functions and technical procedures necessary for the admission of patients, utilizing Nursing processes of assessment, diagnosis, treatment, follow-up, and outcome evaluation. Performs all duties of a Registered Professional Nurse, as necessary.
<b>RESPONSIBILITIES</b>	<ul style="list-style-type: none"><li>* 1. Supervises, hires, educates, disciplines and evaluates the performance of Nurse Practitioner staff. Ensures performance appraisals are completed in a timely manner. Interviews Nurse Practitioner candidates and orients new employees.</li><li>* 2. Plans on-call and daily work schedule for the department, ensures 24/7 coverage, when applicable.</li><li>* 3. Oversees the education and orientation of Nurse Practitioners and keeps abreast of current trends, quality issues and departmental affairs. Provides lectures, discussions and in-service education programs to staff. Acts as a resource to staff.</li><li>* 4. Develops, implements, and evaluates the clinical collaborative practice agreements in the specific clinical area.</li><li>* 5. Oversees the quality assurance initiatives for the department.</li><li>* 6. Conducts health assessments of patients/families with real or potential, acute, and/or chronic health problems. Initiates referrals to specialty services and fosters continuity of care.</li><li>* 7. Initiates selected therapeutic and diagnostic procedures, consultation and laboratory examinations. Prescribes and revises medical regimes. Interprets findings and plans of care according to collaborative practice agreements and protocols in designated areas.</li><li>* 8. Provides patient/family education and counseling in the areas of health promotion, maintenance, and disease prevention.</li><li>* 9. Participates in team meetings, Ground Rounds, and conferences to enhance an interdisciplinary approach to primary health care delivery. Serves on departmental and multidisciplinary committees, which influence or determine policies affecting nursing practice.</li><li>* 10. Serves as liaison between patient and community, and acts as health care advocate.</li><li>* 11. Identifies quality improvement issues and develops unit-based quality improvement programs, as well as standards of care and practice.</li><li>* 12. Participates in approved medical and nursing research studies.</li><li>* 13. Maintains a current level of knowledge inclusive of Evidenced Based Practice relative to professional practice.</li><li>* 14. Participates in the evaluation of the cost effectiveness of services provided.</li></ul>

SUPERVISOR, NURSE PRACTITIONER

	<p>15. Performs related duties, as required.</p> <p><b>*ADA Essential Functions</b></p>
<p><b>REQUIRED EXPERIENCE AND QUALIFICATIONS</b></p>	<ul style="list-style-type: none"> <li>• Master’s Degree in a Nurse Practitioner Program, required.</li> <li>• Certification in Anticoagulation Management required.</li> <li>• Current license to practice as a Registered Professional Nurse <b>AND</b> a Nurse Practitioner in New York State.</li> <li>• National Board Certification in specialty area, required. Certification to be obtained prior to next re-credentialing review.</li> <li>• Completion of a pharmacology component of not less than three semester hours or the equivalent <b>AND</b> has been instructed in New York State and federal laws relating to prescription and record keeping (3 hour course).</li> <li>• Has a collaborative practice agreement with a physician and designated protocols, both filed with the New York State Department of Education.</li> <li>• Minimum of three (3) years progressively responsible related work experience to ensure technical proficiency, required.</li> </ul>

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**Department Head Signature**

**Date**

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**Human Resources Signature**

**Date**