

# NORTHWELL HEALTH

## Huntington

### JOB DESCRIPTION

**JOB TITLE** : DIRECTOR, INFECTION PREVENTION - RN

**DEPARTMENT** : INFECTION PREVENTION 1.0FTE  
9AM-5PM Flexibility to work other hours as needed

**REPORTS TO** : Susan Knoepffler, VP of Nursing

<b>POSITION SUMMARY</b>	Directs, plans, organizes and evaluates tertiary hospital infection prevention and control related activities.
<b>RESPONSIBILITIES</b>	<ul style="list-style-type: none"><li>* 1. Develops, implements and communicates hospital's infection prevention goals, objectives, policies and procedures, ensuring alignment with Health System standards.</li><li>* 2. Oversees financial management including department budget, salary, capital and revenue projections.</li><li>* 3. Plans, implements and reviews hospital infection surveillance and risk assessment activities in accordance with internal and external guidelines. Ensures identification and resolution of infection risks to patients, staff, and community.</li><li>* 4. Directs investigations on epidemiologically important infections, clusters, and exposures to identify sources, facilitate interventions and implement risk reduction strategies.</li><li>* 5. Reports on hospital's operational performance, justifications and corrective actions to hospital and system leadership and appropriate local and state agencies/officials.</li><li>* 6. Oversees hospital infection prevention training programs that address standards of care, infection risks, evidence-based practices, sterilization, high/low level disinfection, hand hygiene, instrument and equipment storage, etc.</li><li>* 7. Selects, develops, manages and evaluates direct reports; and oversees selection, development, management and evaluation of indirect reports.</li><li>* 8. Ensures adequate scheduling and assigns responsibilities to ensure an equitable distribution of work.</li><li>* 9. Oversees compliance with government and agency regulations. Participates in external regulatory reviews to maintain accreditation(s).</li><li>* 10. Builds and maintains productive inter/intra departmental relationships to optimize patient care and maintain/increase compliance with infection prevention and control practices.</li><li>* 11. Partners with Human Resources to increase employee vaccination rates and improve healthcare provider exposure intervention processes.</li><li>* 12. Oversees the maintenance and integrity of conventional and computer-aided records and information.</li><li>13. Performs related duties, as required.</li></ul>

DIRECTOR, INFECTION PREVENTION - RN

	<b>*ADA Essential Functions</b>
<b>EXPERIENCE AND QUALIFICATIONS</b>	<ul style="list-style-type: none"><li>• Bachelor's Degree in Nursing, Public Health or related field, required. Master's Degree, preferred.</li><li>• Current license to practice as a Registered Professional Nurse in New York State, required.</li><li>• Current certification by the Certification Board of Infection Control and Epidemiology (CBIC), preferred. Certification must be obtained within two (2) years of entry date into role.</li><li>• Minimum of seven (7) years progressively responsible infection prevention and control experience, required.</li><li>• Knowledge of infection prevention related principles and practices, required.</li></ul>

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**Department Head Signature**

**Date**

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**Human Resources Signature**

**Date**