

# NORTHWELL HEALTH

## HUNTINGTON

### JOB DESCRIPTION

**JOB TITLE:** ASSISTANT DIRECTOR FOR NURSING

**DEPARTMENT:** NURSING ADMINISTRATION 1.0 FTE 3PM-11PM  
Flexibility to work others as needed requires every other weekend and holiday.  
**Requisition#57067 Position#10060894**

**REPORTS TO:** Janet Milanese, Deputy CNO

<b>POSITION SUMMARY</b>	Collaboratively, oversees, coordinates, and implements Nursing Quality Management Programs (Performance Improvement, and Risk Management. Responsible for the supervision, coordination, and management of the administrative/clinical aspects of Nursing Quality. Monitors and evaluates the effectiveness of Quality Program activities and shares findings and conclusions with other hospital departments. Acts as a resource to other hospital departments and regarding performance improvement activities.
<b>RESPONSIBILITIES</b>	<ul style="list-style-type: none"><li>* 1. Oversees, coordinates and assists in managing, administrative and clinical aspects of Nursing Quality.</li><li>* 2. Provides direction and guidance to Nursing Leadership on aspects of Nursing Quality.</li><li>* 3. Monitors and evaluates the effectiveness of the Nursing Quality Programs and shares findings and conclusions with other members of the Hospital Community.</li><li>* 4. Coordinates Nursing Quality Management activities with other areas of the Department, other hospital departments and programs.</li><li>5. Performs related duties, as required.</li></ul> <p><b>*ADA Essential Functions</b></p>
<b>REQUIRED EXPERIENCE AND QUALIFICATIONS</b>	<ul style="list-style-type: none"><li>• Bachelor of Science Degree in Nursing. Master's Degree preferred or completion within 5 years.</li><li>• Current license to practice as a Registered Professional Nurse in New York State.</li><li>• Minimum of three (3) years clinical nursing experience, including a minimum of three (3) quality management preferred.</li></ul>

Department Head Signature

Date

Human Resources Signature

Date